

Call for applications

Local workshop assistant

**Organization of the International Urban Planning Workshop
in Cape Town, South Africa**

From 20th of July until 5th of October 2022



www.ateliers.org

**Call for applications : Local workshop assistant
International urban planning workshop in Cape Town,
South Africa**

**Professional flash workshop to be held from
29th September to 3rd October 2022**

Les Ateliers

Les Ateliers de Cergy is a non-profit association created in 1982 at the behest of the urban planners involved in the creation of the New Town of Cergy-Pontoise. Today, it is an international network of professionals, academics and decision-makers tied to the field of urban planning. Focused on the practice of urban development, the association organizes workshops envisaged as spaces for collective design and creativity. In France and elsewhere, these workshops provide project managers with an international perspective and illustrated proposals highlighting territorial strategies and urban development projects. By bringing together different professions and cultures, they also offer the opportunity to question ways of learning and exchange at the highest levels.

More information on www.ateliers.org

Context

Cape Town is one the South Africa's capital cities, the oldest city in the country, and the second largest with more than 4.5 millions of inhabitants. Its spectacular natural landscape including dramatic mountains and a long coastline has molded its development, as well as the historical heritage of the apartheid that stubbornly results in a segregated city and a sprawling urban form.

At the request of the **City of Cape Town** and with the support of the **French Development Agency (AFD)**, Les Ateliers is organizing an international urban planning workshop in Cape Town in order to find innovative solutions and improve the City processes in the implementation of the main planning documents of the city, the Municipal and District Spatial Development Frameworks. During **this 5 days flash international workshop**, 15 international and local participants (urban planners, architects, geographers, landscape designers, environmentalists, sociologists, economists ...) will take part in an intense collective and strategic work in three different teams.

At the end of the session, the participants will present their work in a Forum to a panel of local stakeholders, official, national and international experts.

Want to enhance your experience by participating in this collective creative experience?

**Prepare your application (the filled form and a CV) and send it to
candidatures@ateliers.org**

The missions of the assistant

Les Ateliers are looking for external support for the scientific preparation of this workshop. The assistant will be under the management of the director of project and the coordinator of Les Ateliers. He/she will be part of a team with them and the 2 scientific directors (pilots) of the workshop. The mission consists in 3 major tasks:

- **Diagnosis : Collecting resources and writing of the “Context Document”**

The assistant will collect the information needed to give a global scope of the territory and the issues the participants will deal with. This information will be gathered in a “Context Document”, a synthetic document composed of several parts:

- An introductory part to introduce Cape Town, its territory, its history, its dynamics, and the main stakes of the workshop (approximate finalization date: late August/early September)
- Short reports of the roundtables organized by the coordinator setting the topic of the workshop (taking place early September)
- Cape Town Atlas: a collection of maps and literature references to help the participants diving into Cape Town and working on these documents.

Parts of this document will be sent to the participants before their arrival, so that they already start getting to know Cape Town, its planning policies and its issues.

- **Program of the workshop**

The assistant will participate in the collective preparation of the workshop's program (visits, conferences, final exchange forum). He will be helping the coordinator and the team of Les Ateliers in connecting with the many stakeholders of the city (public institutions, NGOs, private developers, academics, architects...) and in inviting them to be part of the momentum. The assistant may also take part in practical aspects of the preparation of the program: transportation, restaurants... This part of the work will mainly take place in late August and September.

- **Assisting the teams during the workshop**

The assistant will accompany the workshop's program while the workshop is happening. He/She will ensure that the visits and conferences are taking place as planned (with the rest of the team), will answer to the questions and requests of the participants and will be responsible for the « Session Book », publication compiling all the participants productions ready at the end of the session.

Profile and working conditions

Urban planners, architects, sociologists, economists, landscape architects, engineers, geographers, experts... All young professionals, master or PhD students that have an interest in urban stakes and are based in Cape Town are welcome to apply.

Autonomous, ability to work collectively and with a close team, curiosity, appetite for discovering new horizons and working in multicultural environments. Fluent speaking and writing English. Mastering the Indesign software. Mission based in Cape Town.

Required availability: about two days a week from 20th of July to 20th of August, full availability required from then, in September and during the workshop.

The first part of the mission takes place with the team working remotely, with regular videoconferences and messages. The coordinator will be on site to prepare the workshop with the assistant from the end of August.

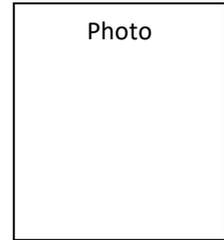
Transportation and other professional costs are covered, and a global compensation will be ensured.

To apply, please send to candidatures@ateliers.org the following form and a resume (CV) as soon as possible, until 20th of July 2022 included. Online interviews will take place as soon as possible.

The form may be found in .docx here : https://www.ateliers.org/en/library/get/assistant_form_cape_town/

Application form

Assistant for Cape Town's workshop:



Family name: _____

First name: _____

Date of birth: _____ Nationality: _____

Postal address: _____

E-mail: _____ Mobile phone: _____

Somebody to contact in case of problem: _____ Tel. : _____

Degrees: _____

Current situation: _____

Participation to other collective works: _____

How did you hear about Les Ateliers?

Former participation	
Friend/colleague	
University/professors	
Internet	
Other (please specify)	

Skills (from 0 : nul to 4 : mastery)

LANGUAGES	0	1	2	3	4
French					
English					

les Ateliers

maîtrise d'œuvre urbaine

Other (please specify)					
------------------------	--	--	--	--	--

EXPRESSION	0	1	2	3	4
Hand drawing					
Computer drawing					
Writing					
Photo					
Indesign software					
Oral/written presentations					
Other (please specify)					

SPECIFIC SKILLS	0	1	2	3	4
Engineering					
Visual Arts					
Economy					
Design					
Environmental planning					
Public Transport					
Landscape design					
Other (please specify)					

Describe yourself in 80 words (French or English)